



Administrative Simplification Committee

May 14, 2013

Meeting Minutes

The meeting for the Bayou Health Administrative Simplification Committee was called to order by Jen Steele, committee chair.

Committee members introduced themselves to others in attendance. In attendance were: Jen Steele, Kellea Tuminello, Douglas Boudreaux, Maggie Morgan, Ann Kay Logarbo, M.D., Megan Galey, Kyle Viator, Mary TC Johnson, Bill Perkins, Jode Burkett, Hexter Bennett, Susan Badeaux, Michelle Renee, Joette Smith, Angela Marshall, Paula Jennings, Destiny Rohmfeld, Cindy Caroon, Marie LeBlanc, Kevin Campbell, Sonya Nelson, Floyd Buras, M.D., Melissa Bezet, Monet Faulkner, Kevin Bridwell. Present on the phone were: Ruben Tapia, Alesia Wilkins-Braxton, Linda Rintala, Kevin Maddox, Greg Ivey, Maddie McAndrew, Kim Chope, Marcus Wallace, and Rebecca Hebert.

March Meeting Follow Up Items

Jen Steele began the meeting by discussing the action items taken from the last Administrative Simplification Committee held on March 12, 2013. The items discussed are listed below.

- **Pharmacy PA Form** – Health Plans were asked to provide an update on their status of implementing the new single Pharmacy prior authorization form. LHC has already gone live with the form, Amerigroup stated that they are ready, and LaCare will be ready by the end of the week. DHH will send out a notification when all plans have gone live with the form.
- **OPH Policy on Vaccines** – Ruben Tapia with OPH provided the policy on the new management system vaccine order process. Ruben stated DHH implemented this system to ensure accountability as this is part of a CDC requirement. Last year completed the role out for Louisiana. OPH set ordering patterns which listed providers were broken into large, medium and small types. Every dose has to be accounted for. There are ongoing trainings to providers to account for vaccines. If OPH has any issues with providers in reporting, OPH will provide training. Providers are set up with a provider profile reflecting the projected number which will show their patient population and what their VFC population will look like. Providers are recommended to contact OPH to provide their provider profile as well as if any updates are needed for their profile due to new population. Greg Ivey stated that if the order is off, the new system will not allow his practice to receive the amount he needs. Dr. Buras raised his concerns in regards to this new

system. He stated that he is only able to order by previous month. The profile can change depending on the month. If the order is not in by the 16th of the month the order will not be processed. Also, this may be an issue for providers since the health centers no longer provide vaccines. Bayou Health staff will work with OPH to make sure providers are not running into problems. Dr. Logarbo will assist with this process.

- **ACA Update** – Jen provided an update relative to ACA. She stated that DHH has extended the deadline to June 28. Some of the forms were returned inappropriately by staff at Molina. Staff has been educated on which providers are eligible for the enhanced reimbursement. Molina will get with those providers who were returned inappropriately. Currently, DHH is in the testing phase for claims in fee-for-service with plans to be ready by next month. However, DHH can't make payment until full approval by CMS. DHH will continue to reimburse designated physicians for eligible services at the Medicaid rate until final approval has been given. There is a separate process for making payment with the Prepaid plans. DHH is looking into changing the Prepaid methodology for payment which will be sent to management for approval. The committee brought up concerns relative to billing. If a provider billed under an expected rate, DHH will pay the lower of the calculated payment or the billed charges. Many of these claims will not pay at the higher rate until the provider changes the billed charges. Jen will research this issue and provide further clarification.
- **Turnaround time for TPL** – Bill Perkins with TPL stated that an email was sent out to the plans asking them to submit their policy and procedures. After review of the policy, plans stated that the turnaround time was 30 days. Plans are to provide TPL updates on a weekly basis not monthly.
- **Retro Assignment of newborns** – Mary Johnson provided an overview of the issue for newborn claims. There was an issue relative to babies being assigned incorrectly which caused problems for claims with dates of services 2/2012 – 11/2012. Those claims have to be voided and billed to the right plan. Each provider will be notified and will receive a listing of those they need to void and resubmit. Currently, DHH is waiting on the data pull from Molina. DHH will provide an update on the expected timeline for this process.
- **Vaccines for Children** – No updates or concerns.

- **Health Plan Advisory** – DHH will not publish the Health Plan Advisories as they are communication between DHH and the Health Plans. DHH will send copies to whomever request a copy.
- **Hospital Prior Authorization Form** – Monet Faulkner gave an update on the PA form that was discussed at the last Administrative Simplification Committee meeting. She stated that the purpose of the standard PA form is to request the payers to provide a more standardized format with complete authorization information after the precert is requested and the clinical information is sent. DHH will send out an email asking the plans to review the elements provided by Monet and identify any additional items they are capturing.

Other Issues

- When a patient is scheduled for an EPSDT visit some plans do not allow the billing to claim a sick visit.
- Item to add on the next meeting is OB billing.

From the discussion, action items for follow up for the next meeting were identified:

1. DHH to send notification when the Prepaid plans have gone live with the Pharmacy PA form.
2. Internal process between Bayou Health and OPH relative to vaccines
3. Jen Steele to provide an update to ACA regarding billed charges
4. Plans to provide process for TPL submission
5. DHH to provide an update on expected timeline for process of retro newborns
6. Birth Notification Process

Meeting adjourned.